



NEW ACCOUNT CHECKLIST

Potential new customers must be provided with the following documents:

- New Account Application
- Standard Terms & Conditions
- Return Policy
- Sales Channel Policy
- Image Release
- Resale Certificate

Before Glamory Hosiery will set up a new customer account, the following documents must be provided to Glamory Hosiery's Customer Service Department:

- Completed and signed New Account Application This provides us with needed contact and business information to verify the account.
- Completed Sales & Use Tax Exemption (a.k.a. Resale Certificate) Local state forms can always be used instead. For states that do not have sales tax, please note. In every case, please also provide a copy of the Resale Certificate.
- Signed Acknowledgment of Receipt of Policies This ensures that the customer is familiar with our policies.

Please allow two (2) business days for new accounts to be entered into the system after all of the above documentation has been submitted.